



ASSAM DON BOSCO UNIVERSITY

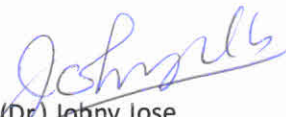
Tapesia Gardens, Kamarkuchi, Sonapur – 782 402, Assam, INDIA

Ref. No. F023A/JJ/23-0115 dated 01 August 2023

Appointment Letter

The Vice Chancellor of Assam Don Bosco University is pleased to appoint Mr. Manoj Das (BA, Diploma in Computer Hardware and Networking) as Computer Operator on a full time and dedicated basis for the Centre for Distance and Online Education (CDOE) at Assam Don Bosco University, Guwahati, Assam with effect from 1st August 2023.

This Appointment is further to Appointment Letter F1/HR/15-05 dated 4th February, 2015.


Fr. (Dr.) Johnny Jose
Registrar
Registrar
Assam Don Bosco University
Tapesia Gardens Sonapur
Assam-782402, INDIA





ASSAM DON BOSCO UNIVERSITY

Airport Road, Azara, Guwahati – 781017, ASSAM

Phone +91 361 2139291/92; Fax +91 361 2841949; e-mail contact@dbuniversity.ac.in; www.dbuniversity.ac.in

Ref. No.F1/HR/15-05, Dated 4th February 2015

APPOINTMENT LETTER

On the recommendation of the Selection Committee, the Vice Chancellor of Assam Don Bosco University, Azara, is pleased to appoint:

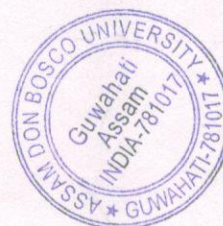
Name : Manoj Kumar Das
Designation : IT Administrator
Department : IT Administration
Unit : Assam Don Bosco University
With effect from : 15.12.2014

The details of the salary structure of Manoj Kumar Das are given below.

a) Salary Point at which placed	: 7,600
b) Number of Advance Increments	: 2
c) Basic Pay ((a)+(b)*3% of (a))	: 8,056
d) University Allowance (108% of (c))	: 8,700
e) House Rent Allowance (10% of (c))	: 806
f) Total Emoluments	: 17,562

1. This appointment is subject to approval by the Governing Body Assam of Don Bosco University.
2. Your service will be governed by the University norms laid down in the "Employees Service Rules" of Assam Don Bosco University.
3. You will be on probation for a period of two years from the date of appointment. At the end of this period, your service will be made regular subject to an assessment by competent bodies of your performance, dedication to duty and professionalism.
4. Probationary employment may be terminated by the employer or the employee by giving one month's prior notice in writing or with a month's salary in lieu of prior notice.
5. On confirmation of employment, service may be terminated by the employer or the employee by giving three months' prior notice in writing or with three months' salary in lieu of prior notice.
6. During the notice period the employee will hand over full charge of the work assigned to him/her to the person authorized by the competent authority for the purpose.
7. Vacation period cannot form part of the notice period. No salary will be paid for leave taken during the notice period.

Handwritten:
4.02.15





ASSAM DON BOSCO UNIVERSITY

JOINING REPORT

This is to certify that I have assumed the responsibilities assigned to me in Assam Don Bosco University as per the particulars furnished below:

1. Name in full (in capitals): MR. MANOJ DAS
2. Designation: Computer Operator
3. Department: Technical Support
4. Appointment Letter Ref. No. : F023A/JJ/23-0115 dated 01 August 2023
5. Time and Date : forenoon/afternoon: 9.00 a.m., 01-08-2023

(Signature)

Copy to:

1. Accounts Officer
2. Administrative Officer
3. Personnel File

(Countersigned)

Registrar

Registrar
Assam Don Bosco University
Tapesia Gardens, Sonapur
Assam-782402, INDIA.

R. K. Electronic Institute

(Approved by U.P. Government Act, XXI, 1860)

H. O. Gorakhpur 273212 (U.P.)**One Year D.C.H. Course**

(Diploma in Computer Hardware)

Sl. No.196

MARKS SHEET

Branch Guwahati-1

Session06.....

Roll No. ...GH96.....

Name.....*Manoj Kumar Das*.....Father's Name.....*Shri Golak Chandra Das*.....

Semester & Subjects No.		Full Marks	Pass Marks	Obtained	Distinction Obtained (min. 90% in 12th semester)
1st Computer Fundamenta Electronic		100	60	92	1..... 2..... 3..... Division's Status: Max Marks1500 For 1st div. min. 80% For 2nd div. min. 70% Minimum pass marks 60%
2nd Computer SMPS		100	60	73	
3rd Digital Colour Monitor Theory		100	60	78	
4th Digital Colour Monitor Practical		100	60	85	
5th MS-DOS		100	60	78	
6th Computer Assembling		100	60	89	
7th Software Installations		100	60	85	
8th Multimedia		100	60	86	
9th Networking		100	60	79	
10th Networking Trouble Shooting		100	60	85	
11th Printer		100	60	77	
12 Revision	I Paper	100	60	79	Result.... <i>Pass</i> Division.. <i>First</i>
Final Exam					
"					
"	Practical	200	120	175	
TOTAL		1500	900	1235	

Office Asstt. *[Signature]*Date. *15-02-2007*Principal
R. K. Electronic InstituteController Of Examination
[Signature]

Sl. No.196

Govt. Regd. No. : 874

R. K. Electronic Institute



COMPUTER TECHNOLOGY COLLEGE

(Approved by U.P. Government Act XXI, 1860)

H.O. Gorakhpur-273212 (U.P.)

Session ...2006...

Roll No. .GH96

This certificate is awarded to Manoj Kumar Das son of Shri Golak Chandra Das for having passed the final Examination of Diploma in Computer Hardware Course in Division First at this Institute.

Course attended from Guwahati Branch



DIRECTOR

DATE OF ISSUE

15/02/2007

CONTROLLER OF EXAMINATIONS

No. 103

GAUHATI UNIVERSITY
B.A. Part-II (Final) Examination Marks



The following are the marks obtained by Manoj Kumar Das of Rakshita Kamrup College, at the B.A. Part-II (Final) Examination, in 2005

Code No. A 0305 Roll No 210

Part - II Subjects				Major Course		General Course		Results	
MAJOR				GENERAL/VOCATIONAL SUBJECTS					
	5th Paper	100		1st Elective 22					
	6th Paper	100							
	7th Paper	100							
	8th Paper (Practical)	100		2nd Elective 24					
	9th Paper (Practical)	100							
	Theory Total	120/400							
	Practical Total	80/200							
	Total	200/600							
62	4th Paper	100		22					
42	5th Paper	100							
104	Total	65/200							
45	4th Paper	100		24					
51	5th Paper	100							
96	Total	65/200							
	4th Paper	75		Science Subjects					
	5th Paper	75							
	Theory Total	45/150							
	Practical	20/50							
	Total	65/200							
	Total of Part- I		100/300						
	Total of Part- II		200/600						
	Grand Total Part- I & II		300/900						
410	Total of Part- I		320/1000						
200	Total of Part- II		130/400						
610	Grand Total Part- I & II		450/1400						
	Class (I, II or P)								
	Distinction (D)								
II	Division (I, II or P)								

Marks Entered by [Signature]
Date

Marks Compared by [Signature]
Date

Joint/Asst. Controller of Examinations
Date